

**AEROTROPOLIS AREA COORDINATING METROPOLITAN DISTRICT
("DISTRICT")**

8390 East Crescent Parkway, Suite 300

Greenwood Village, CO 80111

Phone: 303-779-5710

NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Matt Hopper	President	2022/May 2022
Carla Ferreira	Vice President	2022/May 2022
Michael Sheldon	Treasurer	2023/May 2023
Cynthia (Cindy) Shearon	Assistant Secretary	2023/May 2023
VACANT	Assistant Secretary	2022/May 2022
VACANT	Assistant Secretary	2023/May 2023
VACANT	Assistant Secretary	2023/May 2023
Denise Denslow	Secretary	N/A

DATE: **February 18, 2021**
TIME: **1:00 P.M.**
PLACE: **Information Center**
3900 E. 470 Beltway
Aurora, CO 80019

THERE WILL BE ONE PERSON PRESENT AT THE ABOVE-REFERENCED PHYSICAL LOCATION.

DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WILL BE HELD BY VIDEO ENABLED WEB CONFERENCE. IF YOU WOULD LIKE TO ATTEND THIS MEETING, PLEASE JOIN THE VIDEO ENABLED WEB CONFERENCE VIA MICROSOFT TEAMS AT:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2QyYmRIOGEtNDYwNi00ODE2LWFmMDgtNWU5ODNiNDk2ZTNk%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2278e91a46-bdcc-4fe5-980c-8ff3dcc70755%22%7d

Or call in (audio only)
Telephone No.: +1 720-547-5281
Phone Conference ID: 334 627 049#

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm Quorum, location of meeting and posting of meeting notices. Approve Agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. CONSENT AGENDA

Consent Agenda – These items are considered to be routine and will be ratified by one motion. There will be no separate discussion of these items unless a board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- A. Review and consider approval of January 25, 2021 special meeting minutes (enclosure).

III. LEGAL MATTERS

- A. None.

IV. FINANCIAL MATTERS

- A. Discuss status of Lender funding requests and consider approval of payment of claims for operating costs, in the amount of \$14,600.60 (numbers based upon information available at time of preparation of Agenda, final numbers to be presented by accountant at meeting) (enclosed).
- B. Review and accept schedule of unaudited financial statements dated December 31, 2020 (to be distributed) and cash position report dated December 31, 2020, updated as of February 15, 2021 (enclosure).
- C. Discuss and consider approval of recommendation to The Aurora Highlands Community Authority Board (“**CAB**”) for acceptance of the CAB and District Engineer’s Report and Verification of Costs Associated with Public Improvements (Draw No. 32) Engineer’s Report and Verification of Costs No. 9 prepared by Schedio Group LLC (enclosure).

V. CAPITAL PROJECTS

- A. Discuss and consider approval of Draw Request No. 32, in the total amount of \$2,114,915.36*, prepared by the District’s accountant (enclosures - Draw Request No. 32 Summary and list of draw checks):

CAB (A Bonds)	\$ 1,626,376.69
CAB (B Bonds)	\$ 22,878.20
ARTA	\$ 455,310.22
ATEC	\$ 8,925.25
Developer	<u>\$ 1,425.00</u>
Total:	\$*2,114,915.36

* Numbers based upon information available at time of preparation of Agenda, final numbers to be presented by accountant at meeting.

Capital Projects:

- B. Discuss and consider Lender Commitment to fund and approval of **Task Order No. 14** to the Master Service Agreement (“MSA”) for Program Management, Design, and Construction Support Services by and between the District and **AECOM Technical Services, Inc.** for Interim Construction Management Services, in the amount of \$84,375, subject to approval of the Construction Committee.
- C. Discuss and consider Lender Commitment to fund and approval of **Change Order No. 01 to Task Order No. 14** to the MSA for Program Management, Design, and Construction Support Services by and between the District and **AECOM Technical Services, Inc.** for Interim Construction Management Services (Time Extension), in the amount of \$25,625, subject to approval of the Construction Committee.
- D. Discuss and consider Lender Commitment to fund and approval of **Task Order No. 18** to the MSA for Program Management, Design, and Construction Support Services by and between the District and **AECOM Technical Services, Inc.** for Interim Program Management Oversight Services, in the amount of \$185,000, subject to approval of the Construction Committee.
- E. Report on status of **Construction Management Agreement** by and between the District and **JHL Constructors, Inc.** and the related Notice to Proceed.
- F. Discuss and consider Lender Commitment to fund and approval of materials bid procurement process for Prairie Waterline Relocation Project, subject to approval of the Construction Committee.

G. Presentation by AECOM Technical Services, Inc. regarding the following:

1. 2021 Construction and Design Master Schedule; and
2. Master Budget.

VI. ARTA MATTERS

VII. EXECUTIVE SESSION

A. Convene in executive session pursuant to Section 24-6-402(4)(e)(I), C.R.S., to discuss matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators and receive legal advice regarding same.

VIII. OTHER BUSINESS

IX. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 18, 2021.